



# NATIONAL CAREER READINESS CERTIFICATE®

The **State of Sample** awards a  
**Gold** National Career Readiness Certificate to

## JANE P. SAMPLE

In recognition of verified skills essential to workplace success and career advancement.



Registered Certificate # JSAMPLE001

Issue Date: July 26, 2011

*John P. Sample*

John P. Sample, Governor of Sample

*Jane P. Sample*

Jane P. Sample, Governor of Sample

STATE SEAL OR LOGOS



NCRC PLUS™

- ★★★★ Work Discipline
- ★ Teamwork
- ★★ Customer Service Orientation
- ★ Managerial Potential

**ACT**®



NATIONAL  
CAREER READINESS  
CERTIFICATE®



NCRC PLUS™

## NATIONAL CAREER READINESS CERTIFICATE

Congratulations on earning a **Gold** National Career Readiness Certificate (NCRC™). The NCRC is a portable, evidence-based credential that certifies essential workplace skills that are important for workplace success. This credential is based on ACT's world-renowned WorkKeys® assessments—which measure job skills associated with workplace success. Knowledge and skills related to job tasks are strong predictors of work performance. By earning the NCRC, you have demonstrated the following skills at the **Gold** level:

- » Problem solving
- » Critical thinking
- » Reading and using work-related text
- » Applying information from workplace documents to solve problems
- » Applying mathematical reasoning to work-related problems
- » Setting up and performing work-related mathematical calculations
- » Locating, synthesizing, and applying information that is presented graphically
- » Comparing, summarizing, and analyzing information presented in multiple, related graphics

This credential is registered with ACT and may be verified by employers at [NationalCareerReadiness.org](http://NationalCareerReadiness.org).

## NCRC PLUS

Congratulations on earning an NCRC Plus. When measures of cognitive skills are combined with measures of personality traits, or soft skills, an individual's success in a job or job training can be predicted with even greater accuracy than when only one type of measure is used. In addition to the cognitive skills listed above, your test results indicate that you possess soft skills ranked as follows (1–4 stars):

- ★ ★ ★ **Work Discipline:** productivity and dependability
- ★ **Teamwork:** tolerance, communication, and attitude
- ★ ★ **Customer Service Orientation:** interpersonal skills and perseverance
- ★ **Managerial Potential:** persuasion, enthusiasm, and problem solving

The cognitive and soft skills measured by the NCRC and NCRC Plus are among those recognized by business and industry as essential for workplace success and career advancement. Learn more at [NationalCareerReadiness.org](http://NationalCareerReadiness.org).

## ACCESS YOUR ONLINE ACCOUNT

The NCRC is registered with ACT. In order to enable employers to verify your Certificate, you must activate your account at [NationalCareerReadiness.org](http://NationalCareerReadiness.org). Once you activate your account, you must follow the steps to give permission for employers to verify your Certificate level. Only people to whom you give your Certificate number can access your information.

- » User ID: JSampleP
- » Temporary Password: 123JSP

*For account security, change your password when first signing in.*

Account activation instructions are available at [act.org/certificate/access\\_account.html](http://act.org/certificate/access_account.html).

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